



**Thayer Street District Management Authority
Board of Directors Meeting**

Tuesday, May 6, 2014

MEETING MINUTES

The Thayer Street District Management Authority (TSDMA) board meeting was called to order at 8:29 a.m.

1. Roll Call

Directors: Edward Bishop, Chair; Albert Dahlberg; Emily Kish; John Luipold; Susan Mardo; Dean Martineau; Paul Greisinger; David Shwaery, & Donna Personeus, Executive Director. Steve Lewinstein was unable to attend.

2. Discussion and Vote on the Board Meetings on April 1, 2014

Minutes from the April 1, 2014 board meeting were approved with small edits after a motion by Mr. Luipold, which was seconded by Mr. Martineau.

3. Discussion and Vote on Financial Report

The Financial Reports were presented May 6, 2014 and approved after a motion by Mr. Luipold which was seconded by Mr. Shwaery.

Ms. Personeus requested the Board's guidance on whether to continue with the tax sale on two K & K Dulgarian Trust properties at this time. It was decided by the board in a unanimous decision to have Ms. Personeus pull tax sale with the City of Providence, complete a full forensic accounting of the K & K Dulgarian properties 2006 to date, and then meet directly with the property owner to try and resolve the situation. If the situation could not be resolved with the property owner proceed with the new tax sale.

Ms. Personeus provided a draft FY 2015 Budget for review and discussion. Suggestions were given that will be incorporated in the FY 2015 Budget that will presented at the June Public Open Hearing.

Ms. Personeus was asked to seek proposals for bookkeeping services not to exceed a budget of \$500 per month.

4. Executive Director Update Audit, FY 2015 Budget, September event

Ms. Personeus stated the previous accounting company that had been award the TSDMA contract would not honor the verbal quote that had been given to Ms. Remy and approved by the Board. Ms. Personeus presented a new audit proposal summary with proposals in writing from two firms: Caliri, Mancini & Barbieri, PC and LGC&D for review. The Board voted unanimously to award the audit contract to Caliri, Mancini & Barbieri, PC.

Ms. Personeus presented an estimated budget for the Fall Festival. The Board voted unanimously to approve a budget of \$5,000. Ms. Personeus stated she had confirmed the date of Sunday, Sept 28 with Festival Fete and was waiting for confirmation from Brown before beginning the permitting process.

Ms. Personeus presented the current logo contest submissions for review and reported she had extended the logo contest deadline to June 30 to work with the publication deadlines of local media that had shown interest.

5. Infrastructure Update: Parklet, Street Improvements, Cameras and Trash compactor

Mr. Dahlberg reported that the parklet had current funding of \$20,000 (\$10,000 from the City, \$10,000 another source, and Brown providing project management expertise) and made a motion to have to TSDMA complete the funding so it could be reported at the Thayer Street Improvement Announcement that the parklet was fully funded. The Board voted to fund the parklet up to \$10,000, but not to exceed that amount, with a motion from Mr. Luipold which was seconded by Mr. Martineau. Mr. Dahlberg reported there was no update on the security cameras. He also reported the compactor contract was being reviewed by the legal department and should be resolved soon.

Mr. Dahlberg reported on the progress being made on the Thayer Street Business Resource Guide. The goal is to have a draft ready for the TSDMA Board to review in August.

Mr. Dahlberg stated Brown University will hold public meetings on the Brown Master Plan this Tuesday and Wednesday at 5:30. He also reminded the Board of the College Hill Re-Zoning meeting this evening.

6. Thayer St Improvements Announcement

Mr. Dahlberg reminded and invited the Board to attend the Thayer Street Improvement Announcement scheduled directly after the Board Meeting. The press conference will include City and counsel representation and will highlight the improvements (parklet, curbs bump outs, trash compactor, transportation hub) that will be made this summer, and the financial commitment supporting these improvements.

7. Other Business

The Board discussed Hookah Bar Legislation and reviewed a letter penned by Mr. Dahlberg on behalf of the Board to be sent by the Board to The Honorable Gayle Goldin thanking her for her sponsorship and support of H 7573, legislation that would tighten the reporting requirements for establishments that allow smoking in the State of RI. He asked that edits be sent to him via email within the next day.

Ms. Mardo stated she had received 10 responses to her employee parking survey regarding shift times, number of employees, type of transportation. She will compile the data and report back to the Board at a later date.

Adjourn 9:45 for Thayer Street Improvements Announcement (on Thayer)