



**Thayer Street District Management Authority  
Board of Directors Meeting**

Tuesday, November 1, 2016

**MEETING MINUTES**

The Thayer Street District Management Authority (TSDMA) board meeting was called to order at 9:00 AM.

**1. Roll Call**

Directors: John Luipold, Interim Chair; Paul Greisinger; Albert Dahlberg; Lauren Berk; Susan Mardo; David Everett & Donna Personeus, Executive Director.

Ex officio member: David Shwaery

Guests: Katie Silberman, Brown University; Richard Dulgarian, Avon Cinema; Bryan Roberts and Ryan Buttie of Luminous; Collette Creppell, University Architect Brown University; Mikaela Karlsson, Brown University student

Absent: Steve Lewinstein; Amanda Giessler; Edward Bishop

**2. TSDMA Video presented by Bryan Roberts and Ryan Buttie of Luminous Agency**

Mr. Roberts and Mr. Buttie of Luminous presented the rough cut of the Thayer Street marketing video to the Board for discussion and feedback. Ms. Personeus recorded the Board members agreed upon edits to both video and audio. She will provide Luminous with a final list of edits, with Mr. Dalhberg's oversight approval of the list and changes, to the voice over copy. Mr. Roberts stated Luminous agreed to make all the requested edits as quickly as their production allows. The Board thanked Mr. Roberts and Mr. Buttie for the time and effort they had put into the project, and stated they were looking forward to the seeing the final video.

**3. City of Providence Snow Plowing/Removal 2016-2017 Plan presented by Michael Borg, DPW**

Mr. Borg's presentation was rescheduled to the December 2016 meeting

**4. Presentation of Brown University's Institutional Master Plan (IMP)**

Ms. Creppell, University Architect, presented Brown University's new five year Institutional Master Plan (IMP) to the Board. She stated the plan will be shared with multiple public community groups throughout December 2016, and then submitted to the City of Providence in January 2017, in the hope of having approval in February 2017. She stated that a copy of the IMP would be posted on the Brown University website within the next few weeks. Mr. Luipold encouraged TSDMA Board members to attend the public presentations of the IMP to hear the public feedback first hand.

**5. Discussion and Vote on the Board Meeting Minutes from October 11, 2016**

Minutes from the October 11, 2016 Board meeting were approved with edits after a motion by Mr.

Dahlberg, which was seconded by Ms. Berk. The vote was unanimous by all attending Board members.

## **6. Discussion and Vote on Financial Report as provided on November 1, 2016**

The Financial Reports were presented November 1, 2016, and approved after a motion by Mr. Greisinger, which was seconded by Ms. Mardo. The vote was unanimous by all attending Board members.

## **7. Chairperson's position: Nomination and Discussion**

Ms. Personeus asked for clarification of the date in which Mr. Luipold's interim Chairmanship would end. It was confirmed that Mr. Luipold's interim Chairman position had been approved until end of FY 2017 (June 2017), not the end of calendar year of 2016.

## **8. Executive Director Report**

Ms. Personeus reported that she emailed her Executive Director report on October 5, 2016 to each Board member. There was not a request to add any items for further discussion to the agenda for today's meeting.

Ms. Personeus reported she had attended a complete streets training session and provided the Board with a summary of session. She reported that Hope Street and Angell Street were listed in the top twenty (#10 & #11) most dangerous streets in Providence for pedestrian and cyclist traffic. She also mentioned there was heavy interest in the Thayer Street parklet.

Ms. Personeus mentioned she would be decorating the parklet for the holiday season on November 14th.

Ms. Personeus brought a facebook post mentioning walkability concerns on Angell Street at the 183 Angell redevelopment site to the Board's attention. Mr. Luipold stated he would be willing to share Brown University's construction walkability guidelines. Mr. Greisinger stated they were following City of Providence instructions but was open to reviewing the information Mr. Luipold agreed to provide. Mr. Dahlberg stated he felt the Board should develop basic guidelines. Ms. Personeus was asked to reach out directly to the post writer informing them of the actions that would take place to improve the current situation.

## **9. Graffiti and Illegal Dumping Enforcement**

Mr. Dahlberg reported that he is researching surveillance camera and signage options for the Fones Alley location and would report back at the next meeting.

## **10. Merchant Report**

Ms. Mardo reported the Thayer Merchant Association had decided against sponsoring a Thayer Holiday Stroll, instead opting to decorate the street. Ms. Personeus stated that she had \$600 left over from the Thayer Fall Festival budget. The Board was in agreement that the balance of the Thayer Fall Festival budget (\$600) could be used to support the merchants holiday decorations for the street with Ms. Mardo's oversight.

## **11. Other Business**

### **Construction & New Tenant Updates**

Mr. Luipold reported that redevelopment construction had begun on 307 Thayer Street with an estimated completion date of mid-January 2017, and that there was no tenant lease for that property at the time.

Mr. Luipold reported that the new 272 Thayer Street tenant, the Tropical Smoothie Cafe, would be invited

to appear before the Board to present their business plan.

Mr. Greisinger reported that there was no update on 249 Thayer.

Mr. Greisinger reported that the 183 Angell property redevelopment would begin again in November. The expected opening date for the WOW BBQ is March 2017.

There being no further business, the meeting was adjourned at 10:21 AM.