



**Thayer Street District Management Authority**  
**Board of Directors Meeting**  
Tuesday, December 5, 2023  
118 Waterman Street, 2nd floor, Providence, RI

**MEETING MINUTES**

The Thayer Street District Management Authority (TSDMA) board meeting was called to order at 9:05 A.M.

**1. Roll Call**

Directors: Joe Mardo, Chair; John Luipold; Harry Bilodeau; Richard Dulgarian; Anthony Aquino; and Donna Personeus, Executive Director.

Absent: Katie Silberman; Paul Griesinger; Lauren Berk; Melanie Jewett

**2. Discussion and Vote to Approve the Minutes from the Board Meeting on November 7, 2023.**

Minutes from the November 7, 2023 Board meeting presented by Ms. Personeus were approved after a motion by Mr. Luipold, which was seconded by Mr. Aquino. The vote was unanimous.

**3. Discussion and Vote to Approve the Financial Report as provided on December 5, 2023.**

Financial Reports were presented December 5, 2023 by Ms. Personeus. The reports were approved after a motion by Mr. Luipold, which was seconded by Mr. Bilodeau. The vote was unanimous.

**4. Executive Director Report**

Ms. Personeus provided her Executive Director report on December 4, 2023 to Board members. There was no further discussion.

**5. Updated Board Meeting Dates for 2024**

Ms. Personeus provided Board members with an updated calendar of Board meeting dates for 2024 due to a conflict on one of the dates. She notified the members that all the TSDMA 2024 meeting dates had been placed on the Secretary of State open meeting website and on the TSDMA website. A printable PDF of the dates was also placed on the TSDMA website.

**6. Illuminate PVD Matching Grant**

Ms. Personeus informed Board members that she had applied for an Illuminate PVD Matching Grant to help pay for the installation and removal of the holiday lights. She received notification that a \$1,000 grant for the TSDMA had been approved.

## **7. Thayer Street Marketing Committee Update**

It was agreed that the December marketing committee meeting scheduled for December 8 would be canceled and the next meeting would be held on January 12 via zoom.

Ms. Personeus informed members that the Santa that had been secured for the December 9, 12-2p event had been exposed to Covid and would not be cleared to work until the day before the event. Ms. Personeus was asked to secure an alternate Santa for a backup so the event could continue. A date of March 11, 2024 was proposed by Ms. Personeus for the Ice Sculpture Stroll. It was agreed that six (6) sponsorships would be required to move forward with the event. A date of April 22, 2024 was approved for our 3rd Annual Earth Day Plant Giveaway, in which 200 mint plants would be given away, one to each customer who spent a minimum of \$25 on Thayer Street on that day while supplies last.

## **8. Updates on Redevelopment of 279 Thayer (Two Cousin LLC) and 235 Meeting (Boutros Salo & Boghos)**

Ms. Personeus provided the Board with the following update that she had received. Mr. Michel Boutros emailed an update, on behalf of his 279 Thayer Street development, stating that they were pouring the first floor on Friday, December 8, weather permitting. Then they would have to wait seven days for the concrete to cure to then begin putting the walls up for the first floor. Mr. Rouben Balagian did not provide an update on behalf of 235 Meeting Street.

## **9. Social Media Report Presentation by Consultant Audrey McClelland**

Ms. McClelland provided her social media report to the Board, but did not present via zoom. The meeting ended before she was available to join. Mr. Mardo asked Ms. Personeus to ask Ms. McClelland if she would be able to present her report by a pre-recorded video for future meetings.

## **10. Thayer Business Update**

There were no updates at this time.

## **11. Other Business**

There were no updates at this time.

There being no further business, the meeting was adjourned at 9:48 A.M.